



The West Fargo City Commission met on Monday, December 5, 2011, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Return of Assessment for Sidewalk District No. 6049 is to be added to the Consent Agenda for filing of Return of Assessment with the Office of the City Auditor and setting a Public Hearing for December 19, 2011 at 5:45 PM. Commissioner Mattern also advised that Approval of Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1233 is to be added to the Consent Agenda. Commissioner Hanson moved and Commissioner Simmons seconded to approve the Order of Agenda with the additions as noted to the Consent Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of November 21, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits #561 - 576 along with the Building Department Activity Report dated December 5, 2011 and the Building Department Monthly Comparison Report for November 2010/November 2011.

City Engineer Kevin Bucholz gave an update on the work being done on the diversion and provided a map to each Commissioner.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Reappointment of Wade Swenson and David Mattson to the Airport Authority for five year terms to December 31, 2016

Games of Chance: NDSU Natural Resources Management Club for Raffle January 19, 2012 at Speedway Restaurant

Request from VFW for Special Permit January 1, 2012

Return of Assessment for Sidewalk District No. 6049 to be filed with the Office of the City Auditor, authorize the City Auditor to give notice of assessments by publication and set a Public Hearing for December 19, 2011 at 5:45 PM

Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1233

No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission to review a New Information Technologies position, funding plan and budget amendment. If approved, the City would then no longer contract with NRG. James Anderson also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the New Information Technologies position, funding plan and budget amendment as outlined by City Auditor James Brownlee and authorize the Mayor to sign the letter to discontinue services with NRG Technology Services. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on a Zoning Ordinance Amendment to Section 4-460 of the Sign Regulations providing for identification or institutional wall signs within the Interstate Corridor Overlay District to be increased in area as a Conditional Use. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Bennett moved and Commissioner Hanson seconded to place the Zoning Ordinance Amendment on First Reading. Commissioners Mattern, Bennett, Simmons and Hanson voting aye. Commissioner Thorstad abstained from voting. Motion carried.

City Auditor James Brownlee appeared before the Commission on the new Precinct Boundaries as proposed by Cass County and the polling locations. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to approve the new Precinct Boundaries as proposed by Cass County. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the purchase of tax forfeited properties from Cass County. City Attorney Brian Neugebauer also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to authorize the City Administrator to purchase tax forfeited properties from Cass County as outlined by City Auditor James Brownlee. No opposition. Motion carried.

A discussion was held on the January 2, 2012 City Commission Meeting date. Commissioner Simmons moved and Commissioner Hanson seconded to cancel the January 2, 2012 City Commission Meeting. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Jim Brownlee gave the following report to Commissioners:

West Fest committee is discussing a change for next year to a Community Event to include Thursday night Cruise Night on Sheyenne Street, Friday night Homecoming and then Saturday West Fest events. They would like to have any input for a theme for 2012 West Fest.

Received an invitation from Red River Basin Commission to attend a Land and Water International Summit Conference in Winnipeg on January 24-25, 2012.

Bonanzaville is requesting a Letter of Support from the Commission for funding of a pavilion expansion. Commissioner Bennett moved and Commissioner Hanson seconded to authorize the Mayor to sign a Letter of Support for Bonanzaville. No opposition. Motion carried.

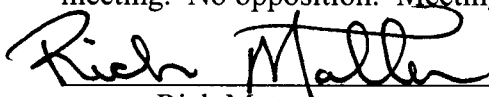
Budget amendment for the Lab to be moved to the Public Works Building. This is for information only since it is in the budget.

Received a Customer Appreciation Open House invitation from Moore Engineering. The event will be December 14th from 4-7 PM.

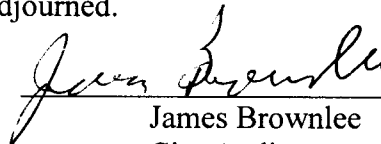
Economic Development Advisory Committee will be meeting on December 7th for discussion of one item – Midland Garage Project

The Commission was provided with an updated West Fargo City Projects Administrative Project Status Report.

Commissioner Simmons moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor